Terms of Reference for Appointments Panel

March 2024

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Chair: Principal

Secretary: Academic Registrar

Membership: Principal, Vice-Principal, Senior Tutor, Bursar, three Fellows (of any category), CR President, one nominated Trustee. The Panel shall have the power to co-opt up to three other persons (who may be external to the College) for specific recruitment processes as may be desirable and necessary.

Ex Officio: Chair and Vice-Chair of the Trustee Board

A quorum for this Panel shall be six members.

This Panel shall have one scheduled meeting per term, typically in 6th Week, but may hold ad hoc meetings to respond to a pending vacancy. Such ad hoc meetings shall be arranged with at least 14 days' notice.

The Panel shall be responsible for:

1. Succession planning for members of the Trustee Board, including making recommendations to Governing Body on the scheduling and nature of the recruitment process.
2. Making recommendations to Governing Body on the size and shape of the Fellowship, including whether there should be a maximum number of Fellows in any category.
3. Appointing College representatives to sit on University selection committees for joint appointments associated with Linacre. The Panel will subsequently make recommendations to Governing Body on the election of the preferred candidate chosen by the University selection committee.
4. Making recommendations to Governing Body on ad personam appointments to all categories of Fellowship.
5. Making recommendations to Governing Body on the creation of new categories of Fellowship.
6. Appointing College fellows to serve on College Committees.